

Royal Tunbridge Wells Monson Swimming Club

**Junior Autumn Blast Open Gala**

Licensed at Level 4 (50m events, 100m IM)

(License No. TBC)

Unlicensed all 25m events

**Saturday 18th October 2025**

**1-5pm**

Tunbridge Wells Sports Centre, TN4 9TX

Omega wedge starting blocks, Anti-wave lane ropes, Electronic time keeping.

**Closing date 8pm Friday 3rd October 2025**

[www.rtwmonson.org/openmeet](http://www.rtwmonson.org/openmeet)

**PROMOTERS CONDITIONS**

The competition is promoted by Royal Tunbridge Wells Monson Swimming Club which is affiliated to ‘Swim England South East region’. The competition will be held under ‘Swim England’ Laws, Regulations, Technical Rules of Racing and the promoter’s conditions. The event is licenced at Level 4 for all 50m strokes and 100m IM. All 25m strokes will be unlicensed. The event will be held in a 6 lane 25m pool, with anti-wave lane ropes, electronic time keeping and Omega wedge starting blocks.

**Events:**

25m events in all strokes - will not be licensed.

50m events in all strokes plus 100m IM will be licensed at Level 4.

All heats will be mixed (Female category and Male/Open category)

**Awards**:

Medals will be given for first, second and third places in each age group for those entering each event. Ribbons will be awarded to places 4th, 5th and 6th in each age group. Medals must be collected from the medals table on the weekend of the gala. Unclaimed medals will not be forwarded.

The licenced events will be run as a Pentathlon Championship comprising of 5 individual events: 50m freestyle, backstroke, breaststroke, butterfly and 100m IM. Trophies will be awarded to the Pentathlon winners in each age and gender category.

**Age groups:**

**25m events (unlicensed):** 7**/**8, 9, 10, 11 and over.

**50m events and 100 I/M (licensed):** 8, 9, 10, 11, 12, 13 and over.

Age on date of meet.

The **Female category** is for birth sex females in accordance with Swim England’s Transgender and Non-Binary Competition Policy. By entering the ‘Female’ category you confirm that the swimmer’s birth sex is female.

The **Male/Open category** is for birth sex males and any other swimmer who is not eligible for the female category.

**Entry fee:**

Pentathlon: £28 for all 5 events (4 x 50m strokes plus 100m IM)

Individual Event entries: £7 per licensed event (50m all strokes, 100m IM) or £5 per unlicensed event (25m all strokes)

**Closing date: Closing date for entries is 8pm Friday 3rd October 2025.**

**Qualifying times:** There are no qualifying times.

**Event Schedule:**

|  |  |  |
| --- | --- | --- |
| **Provisional****timing** |  | **Permitted age range** |
| 12.45pm | Admission at St John’s Pool foyer: sign in for all swimmers |  |
| 1.00 -1.40 pm | Warm-Up: *This will be split into 20min blocks by age and by club*  |  |
| 1.40 – 5 pmracing | 1. 50m Backstroke - licensed | 8yrs / over |
| 2. 25m Freestyle | 7yrs /over |
| 3. 50m Breaststroke - licensed | 8yrs / over |
| 4. 25m Butterfly | 7yrs / over |
| 5. 100m Individual Medley (IM) - licensed | 8yrs / over |
| **\*20 minute break\*** |
| 6. 25m Breaststroke | 7yrs / over |
| 7. 50m Butterfly - licensed | 8yrs / over |
| 8. 25m Backstroke | 7yrs / over |
| 9. 50m Freestyle - licensed | 8yrs / over |

**Entries:**

We encourage swimmers competing in licensed events to enter the Pentathlon Championship. Swimmers competing in licenced events must have current ‘Swim England’, ‘Scottish Swimming’ or ‘Swim Wales’ membership to enter at either Club Train or Club Compete level.

The entry pack including the Hy-Tek meet file can be found here [rtwmonson.org/openmeet](http://www.rtwmonson.org/openmeet)

Clubs entering more than 3 swimmers **must** use electronic entry. As this is a Level 4 Meet, entries will be limited to eight clubs and application will be by invitation only. The initial invitation will be sent to the following clubs:

* Sevenoaks SC
* Black Lion SC
* Tonbridge SC
* White Oak SC
* Orpington OJs SC
* Beckenham SC
* Bromley SC

Individual entries from the above clubs may be submitted using the individual entry form.

All entries must show the swimmer’s full name, date of birth and membership registration number.

25m event entries can be entered by Club Train or Club Compete swimmers using either the Individual Entry Form or centrally via the Club and Hytek entry file.

**Electronic entries**: should be emailed to [gala1@rtwmonson.org](http://gala1@rtwmonson.org) and include an entry report, completed summary sheet and any poolside pass applications. All electronic entries will be acknowledged with receipt confirmation. For emailed electronic entries, the sent date on the email will be classed as the date submitted.

**NO LATE ENTRIES WILL BE ACCEPTED.**

It is the swimmer’s and entering club’s responsibility to check the confirmed entry list and inform event management (gala1@rtwmonson.org) of discrepancies or errors. This must be raised within 24 hours of the confirmed entries being published. Confirmed entries will be sent to the entering clubs contact email address along with the Payment Summary Sheet. All payments are to be made to RTW Monson within 7 days of receipt unless discrepancies are raised.

If there are spare lanes in the first heats of any events, the promoter may allow additional swimmers to swim in those empty lanes, as long as they have reached the relevant consideration times and are already entered into the meet.

**Over-subscription:** In order to keep the session times within the pool time available, the number of entries may be restricted. If rejections are required the slowest swimmer from each age group will be removed, starting from the youngest age group. This process will be repeated until enough swimmers have been removed.

Clubs will be advised as soon as possible after the closing date if any entries are rejected. A list of accepted entries will be posted on the club website and sent to all clubs along with an amended/updated invoice for accepted entries.

**Withdrawals:** Please notify the events team of any withdrawals by emailing the gala team on: gala1@rtwmonson.org before noon on Wednesday 15th October 2025. All other withdrawals are to be make on the day at the Sign In Desk.

No refund for entry fees will be made for withdrawals after the closing date (3rd October 2025) unless supported with a doctor’s note. Where a medical withdrawal is necessary, the doctor’s note will be accepted until **midday on the day before the start**of the meet. Withdrawals after this time will not be considered for refunds. No refunds will be given other than on medical grounds.

**Refunds:** refunds will not be given for swimmers withdrawing after the closing date or for any errors or omissions attributable to the individual or their club. Refunds will only be given to individuals who can prove they are unfit to compete on medical grounds as detailed in ‘Withdrawals’ clause. All refunds will be made to the club who submitted the entries.

**Meet Procedure:** This is a SIGN IN competition. Competitors **MUST** ‘sign in’ by the start of warm up session.

**FAILURE**to sign in on time will mean the swimmer is removed from the event and their entry fee is forfeited.

Swimmers will sign in at the Sign-In Desk in the Sports Centre Entrance foyer.

**SWIMMERS WHO HAVE NOT SIGNED IN CANNOT REPORT TO MARSHALLING**

Swimmers must report to the event marshals before the start of their event and competitors not reporting in time may not be permitted to swim.

Events will be swum with all age groups and female/Male Open categories combined. All heats will be spearheaded. Over the top starts may be used at the discretion of the referee.

**Marshalling:** Marshalling will be in place at various points of the pool deck and will be clearly sign posted. It is the **SWIMMERS**responsibility to report to marshalling for the event at least 15 minutes prior to their event. Failure to do so may result in the place being lost and filled by an alternate or a reorganisation of the events. As a general rule it is good practice for a swimmer to report to marshalling at least 2 events before their race.

**Results:** Results will be available as the meet progresses via the Hy-Tek Meet Mobile App. Printed copies will be posted pool side and on the spectator’s gallery shortly after each event. Results will be posted on [rtwmonson.org/openmeet](http://www.rtwmonson.org/openmeet) after the gala

**Pool Passes:** Coaches’ and Team managers passes are free to competing clubs. To avoid overcrowding clubs may apply for two passes, plus one extra for every extra 10 competing swimmers. Coaches and team managers must be DBS checked. Only swimmers and holders of passes will be permitted on poolside. Access to poolside is restricted to swimmers competing in the session, coaches, team managers and chaperones in possession of poolside passes, accredited officials and volunteers. With the exception of swimmers, everyone on poolside must wear a visible poolside pass. Volunteers’, officials’ and chaperones’ will be issued with complimentary poolside passes for the periods they are working.

All club representatives supervising athletes shall abide by the Swim England Wave power policies and guidelines and shall have completed appropriate training in accordance with those policies and guidelines. Clubs shall ensure that they comply with the Swim England supervision ratios.

Individual entries would have to comply with the new Swim England guidance:

1. Have both a Coach and Team Manager with them, or
2. Pair up with another team who will look after them, or
3. We could consider individual entrants who can’t arrange either of the above to be placed with our team Monson SC. If this is the case please email direct to arrange.

**Officials:** Clubs entering are politely requested to assist by providing officials and are reminded that without sufficient officials, the meet may not satisfy the licencing conditions. If you are a qualified official and can officiate for any session(s), please contact Kate Elliott on officials@rtwmonson.org or register via the Swim Meet link: [Swim Meet - Sign-Up](https://swim-meet.com/Availability/?m=7642). Officials will be warmly welcomed, provided with pool side refreshments and reimbursed for reasonable travel expenses.

**Spectators:** Adult spectator admission is £5 per family. Children under 16 are admitted free. There is a café and vending machines at the venue. There is also a swim shop at the leisure centre

**Car parking:** Parking at the sports centre is limited. There is additional car parking immediately next door at the Tunbridge Wells Grammar School for Boys first (TN4 9XB). with direct pedestrian access to the sports centre. Parking is free.

**The pool:** is 25m, six lanes, with anti-wave lane lines, Omega wedge starting blocks, electronic timing and scoreboard. The pool depth is 2m at the start end and 1m at the turn end.

**Secondary Strobe**: A secondary strobe will be available.

**Warm-up and safety information:** The pool is available for warm-up only during the designated times. During the warm-up swimmers and coaches must ensure that they (and swimmers in their charge) take no action which would endanger themselves or others. The instructions of the warm-up marshals or pool staff must be obeyed immediately. Diving is not permitted in the warm-up until sprint lanes are announced and then only in the sprint lanes under supervision by club coaches.

**Warm Down pool:** Clubs are required to supervise their swimmers in the warm-down pool. Swimmers who are not actively warming down will be asked to leave the warm-down pool. The warm-down pool will be closed during warm up sessions.

**General Safety**: All participants must observe the safety precautions in operation at Tunbridge Wells Sport Centre and follow the instructions of the pool staff and meet organisers. Neither the promoters nor RTW Monson SC will be responsible for any loss or damage during the meet. The Promoter and pool management reserve the right to remove any person from the pool area, whose behaviour is either unsafe to themselves or others or against the pool rules, promoter’s conditions or the efficient running of the meet

**Data protection:** By entering the event you consent for RTW Monson to hold and distribute as necessary, the personal information given by you on paper or by electronic means to run the meet. The results, including personal information they contain, will be publicly available and shared with British Swimming for entry in the rankings.

**Photography:** Anyone wishing to carry out video, zoom or close-range photography must be in accordance with [Swim England Wavepower 2025](https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/). These conditions also apply to swimmers on poolside. The taking of photos or videos in changing rooms is strictly forbidden. Anyone found taking photos/videos in the changing area may be asked to leave the premises and will not be permitted to race. The event may be live streamed.

**Unacceptable Behaviour:** Behaviour becomes ‘unacceptable’ when it is considered ‘offensive’ to other; this includes, but is not limited to, the following: theft, wilful damage to property and/or equipment, acts of vandalism, abuse of alcohol and/or drugs, bullying, offensive language, aggressive/violent acts, threatening behaviour, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport of swimming into disrepute.

**Jewellery:** For safety and security reasons, the wearing of jewellery is not permitted while in the water during warm-ups, swim downs and/or competition. This includes watches, necklaces, chains, bangles, wristbands, earrings (except small studs) and rings (except wedding bands). RTW Monson will not be responsible for any jewellery brought to events and will not be liable is such jewellery is lost or damaged.

**General Condition:** The gala promoter has the right to change any aspect of the gala to ensure the smooth running and fairness of the event. If changes to the conditions are required prior to the event the promoter will consult with the SE Region Licensing panel and publish details of the changes on the club website and by email to the competing clubs.

Email: gala1@rtwmonson.org / Club website: [www.rtwmonson.org/openmeet](http://www.rtwmonson.org/openmeet)